Checklist: progression planning

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| **Progression planning** | |
| Key questions | Questions to discuss with the student |
| How has the placement influenced the student’s future intentions and goals? | * Has the student been able to consider their career goals and progression options during the placement? * Has the placement confirmed their career choices, or made them think differently about the options? * Has talking to work colleagues and managers during the placement opened their eyes to other options? * Has it widened perspectives, for example, different roles or roles in different departments? * Are they still unsure of what options are open to them? |
| How prepared is the student to take the next step? | * Has the placement developed the right mix of skills, knowledge, and behaviours to support the student’s career plan? * Does the student have a clear idea about how to achieve their career goal? * Do they know what educational pathways are open, including higher apprenticeships, higher technical qualifications, and university? * Do they know which job sites are useful and how to search for jobs in the industry using key words? |
| How realistic are their plans? | * Does the student know the minimum entry requirements for their chosen occupation or role? * Do they meet the entry requirements of other further or higher education? * Have they researched the entry requirements of jobs advertised on job sites? |
| Has the employer offered any opportunities at the end of placement? | * Has the student been offered a further opportunity with their placement employer, for example apprenticeship, temporary or permanent job role, internship? |
| Is the student ready to apply for jobs in a relevant technical occupation? | * Does the student know how to apply for jobs? * Have they created an up-to-date CV which shows their skills and experience and demonstrates their employability? * Are they open to applying for jobs in areas other than the occupational specialism they are studying in the T Level? * If so, do they know whether they must gain new skills and experience at an equivalent level to the T Level, and how to go about this? |