Template: placement role description

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| **Placement role description**  |
| The employer | * Name of employer
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| The employer’s business | * What the employer does
* Who its clients are?
* Where it is based
* Which department the placement is in
* If the student is required to work across different departments / sites
 |
| The placement role | * Equivalent job title
 |
| The kind of work you will do | * List of work tasks
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| The skills you will use | * List of skills used
 |
| The attitudes you should have | * List of essential attitudes
 |
| Who you will work with | * Line manager/team leader
* Mentor
* Colleagues
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| Hours and pattern of work | * Daily hours
* Pattern of work during the placement
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