



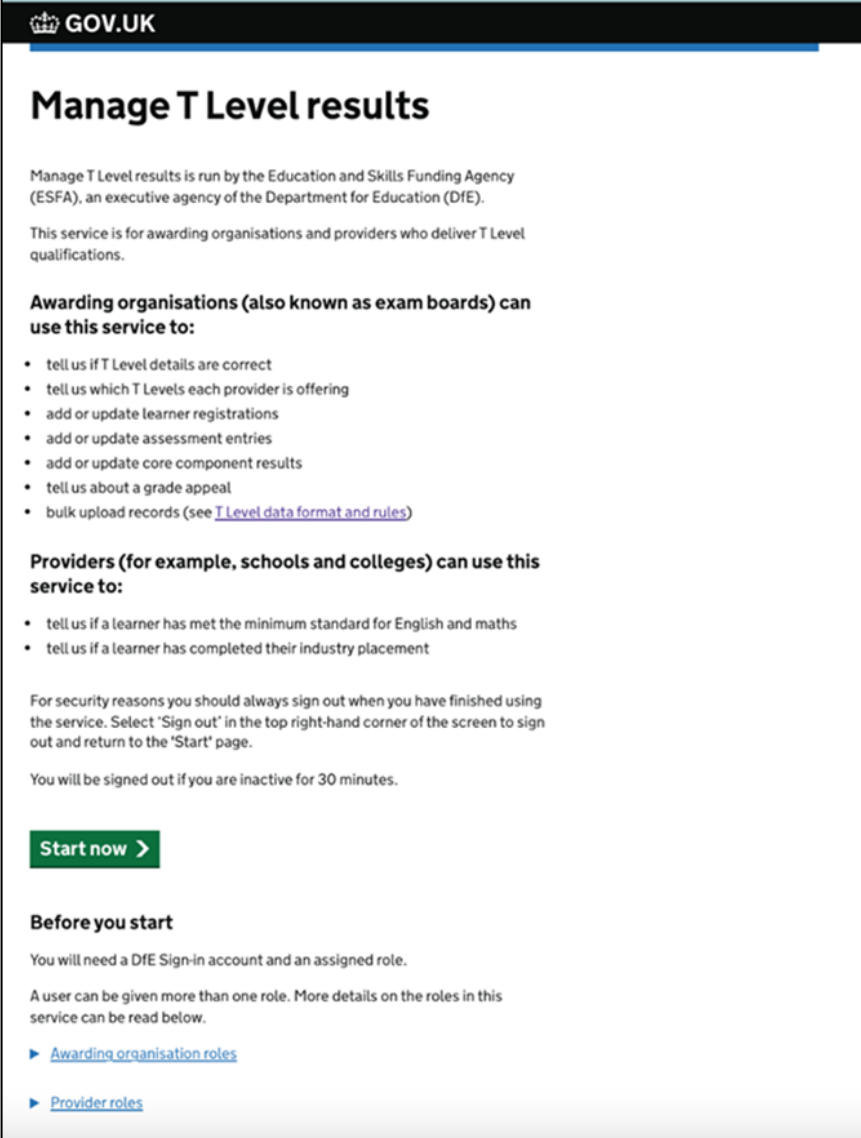
Department  
for Education

# **Manage T Level Results**

Service update and preparation  
for T Level Results Day 2025

# Manage T Level Results service

- The Manage T Level Results service captures and stores component level results data, calculates overall T Level results and issues certificates and statements of achievement (SoAs) to providers
- Both awarding organisations (AO) and providers play a role in T Level results and certification and are therefore required to input data into the service by specific deadlines.
- Service data is shared directly with UCAS to inform learner progression into Higher Education.
- We continue to listen to feedback from users to deliver service enhancements that make the user experience more effective and efficient.
  - Downloadable learner registrations csv file (July 2024)
  - Downloadable learner result slips updated if results change



The screenshot shows the 'Manage T Level results' page on the GOV.UK website. The page has a black header with the GOV.UK logo. The main heading is 'Manage T Level results'. Below this, there is a paragraph explaining that the service is run by the Education and Skills Funding Agency (ESFA), an executive agency of the Department for Education (DfE). It also states that the service is for awarding organisations and providers who deliver T Level qualifications. There are two sections: 'Awarding organisations (also known as exam boards) can use this service to:' and 'Providers (for example, schools and colleges) can use this service to:'. Each section has a list of bullet points. At the bottom, there is a green 'Start now >' button, a 'Before you start' section, and two links: 'Awarding organisation roles' and 'Provider roles'.

**GOV.UK**

## Manage T Level results

Manage T Level results is run by the Education and Skills Funding Agency (ESFA), an executive agency of the Department for Education (DfE).

This service is for awarding organisations and providers who deliver T Level qualifications.

**Awarding organisations (also known as exam boards) can use this service to:**

- tell us if T Level details are correct
- tell us which T Levels each provider is offering
- add or update learner registrations
- add or update assessment entries
- add or update core component results
- tell us about a grade appeal
- bulk upload records (see [T Level data format and rules](#))

**Providers (for example, schools and colleges) can use this service to:**

- tell us if a learner has met the minimum standard for English and maths
- tell us if a learner has completed their industry placement

For security reasons you should always sign out when you have finished using the service. Select 'Sign out' in the top right-hand corner of the screen to sign out and return to the 'Start' page.

You will be signed out if you are inactive for 30 minutes.

**Start now >**

**Before you start**

You will need a DfE Sign-in account and an assigned role.

A user can be given more than one role. More details on the roles in this service can be read below.

- ▶ [Awarding organisation roles](#)
- ▶ [Provider roles](#)

# Summary of AO / Provider actions within the service

Awarding organisations	Provider
<ul style="list-style-type: none"><li>• Review, change and confirm T Levels offered</li><li>• Manage providers and select the T Levels they can offer</li><li>• Register, edit and withdraw learners</li><li>• Submit core and specialism assessment entries</li><li>• Submit core and specialism component results</li><li>• Provide notification of reviews, appeals and grade changes</li><li>• Submit updated grades following reviews, appeals and grade changes</li></ul>	<ul style="list-style-type: none"><li>• Add and edit learner industry placement statuses, including details of any special considerations (through either manual entry or bulk upload facility)</li><li>• Providers are responsible for notifying AOs where a learner withdraws from their T Level though you should alert us to pending withdrawals on the service</li><li>• Confirm where L2 English/Maths data is inaccurate or incomplete*</li><li>• Confirmation of postal address for dispatch of certificates and statements of achievement</li><li>• Request replacement certificates and Statements of Achievements</li><li>• Download results for learners in final year of their T Level</li></ul> <p>*Most English/Maths data will be extracted from the Learning Records Service</p>

# Accessing the service

1. Ensure you have a [DfE Sign in](#) account
2. Add your organisation to your account
3. Add the [T Level Results and Certification service](#) to your account

- Note: Your organisation has approvers who can assist you with steps 2 and 3. It will be clear who your organisation's approver (super user) is when trying to complete step 2 – in case you require further support.

- Guidance available at [T level Support for Schools and Colleges](#) (TLSSC) on the [How to Access the Manage T Level Results service](#) page

- If you're stuck, drop us an email: [TLevel.RESULTSANDCERTIFICATION@education.gov.uk](mailto:TLevel.RESULTSANDCERTIFICATION@education.gov.uk)

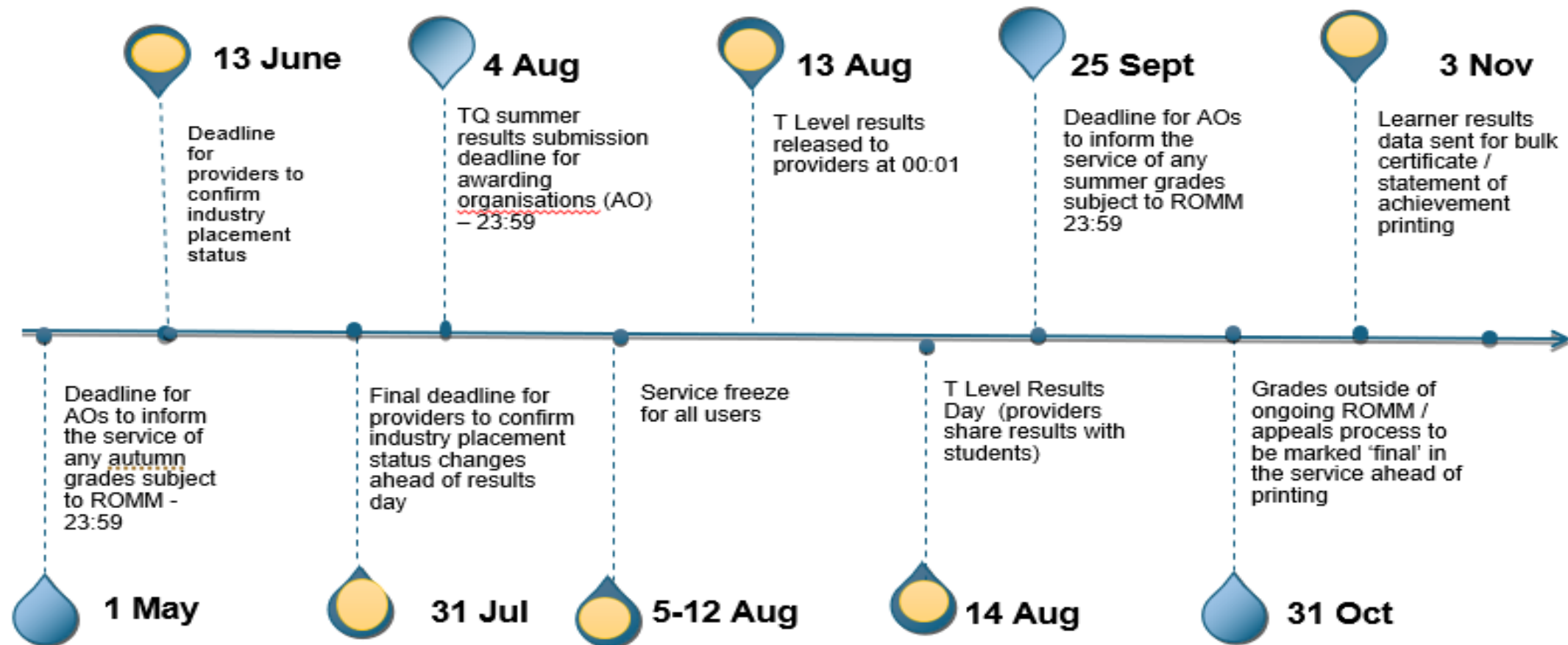
Access establishments and progress on completion of pupils and access pupil premium information.		
<input type="radio"/>	<b>Get Information About Schools</b>	Access information on establishments, local authorities, trusts, federations and governors, and update your organisation's details.
<input type="radio"/>	<b>Online Collections Service - including Risk Protection Arrangements</b>	Opt-in to the risk protection arrangements for schools, academies, and local authorities.
<input type="radio"/>	<b>School Experience</b>	The digital service to help schools offer in-school and virtual school experiences, and for interested candidates to apply.
<input type="radio"/>	<b>School to School</b>	Share pupil records and related information securely between schools and local authorities.
<input checked="" type="radio"/>	<b>T Level Results and Certification</b>	Access students' results and certifications for T Level courses.
<input type="radio"/>	<b>T Levels - Connect with Employers</b>	T Levels Provider Support.
<input type="radio"/>	<b>Teacher Services - Appropriate Body</b>	See teacher records, register early career teachers for induction, and provide updates on induction for local authorities and relevant schools.
<input type="radio"/>	<b>Teacher Services - Employer Access - Agent</b>	See teacher records, carry out teacher status checks, and see those no longer allowed to teach for teacher supply agencies, local authorities, and training providers.
<input type="radio"/>	<b>Teaching Vacancies</b>	Teaching Vacancies is a free, national search and job-listing service from the Department for Education.

# Demonstration

## Provider next steps

- **ASAP:** Confirm / set up correct DfE Sign-In access (as per guidance in this slide deck)
- **ASAP:** Provide details of withdrawn learners to relevant AOs and mark as pending withdrawal in the MTLR service
- **By 13<sup>th</sup> June:** Input industry placement completion data for all 2023 cohort learners
- **No later than 31<sup>st</sup> July:** Where there has been a late change in IP status, confirm the correct status within the service
- **By October 2025 (or prior to requesting SoAs for withdrawn students):** Confirm postal address for document dispatch

# Summer 2025: Manage T Level Results service – key dates schedule



## Further support and guidance

View guidance on the T Level Support for Schools and Colleges website:  
[Results and Certification](#)

### [T Level Results day 2025 timeline](#)

Drop-in sessions - Dial into one of our upcoming support sessions:

- Thursday 19<sup>th</sup> June 2025, 3 - 3:30pm - [Click here to join the meeting](#)
- Wednesday 25<sup>th</sup> June 2025, 10 - 10:30am - [Click here to join the meeting](#)
- Tuesday 1st July 2025, 4 - 4:30pm - [Click here to join the meeting](#)

Need further support? Email the team

[tlevel.resultsandcertification@education.gov.uk](mailto:tlevel.resultsandcertification@education.gov.uk)



# Q&A

Theme	Question	Response	Links
Certificates and Statements of achievement	What happens if you deliver T Levels over multiple sites? Do you designate just one site for certificates?	Yes, you login to the service using your organisations UKPRN but can choose one address to send certificates and statements of achievements to	<a href="#">Manage your organisation's postal address page</a>
Certificates and Statements of achievement	Can you confirm what the learner will achieve and be awarded if they are unable to complete the placement but have passed the Core and OS elements of the T-level?	Learners will receive a partial achievement - please refer to the guidance on the T Levels support for schools and colleges website - how grades are calculated. UCAS tariff points are only awarded for partial achievement where the industry placement is one of the completed components	<a href="#">How grades are calculated</a>
Deadlines	What is the purpose of the June 'deadline' if 31st July is the actual deadline?	The 13 June deadline ensures we can support and work with providers to resolve any outstanding learner records or issues, and ensure we have final and complete data by 31st July to ensure all learners receive their result on time.	<a href="#">T Level results timeline - 2025</a>
Deadlines	Please can you confirm - for the confirmation of placement completed - if they have a plan to complete before the end of July - do we select - Placement complete OR do we need to do select No they are still working towards their placement	If there is a confirmed plan for the conclusion of their placement and you are confident, they will complete by 31st July, you can provide early confirmation of attainment. In the event that there is a subsequent change in status you must ensure the service is updated no later than 31 July.	<a href="#">Manage T Level results – GOV.UK</a>
Withdrawn Learners	If you have some students withdrawing at the end of their first year, would you complete this at the end of this year or would you wait until the second-year deadline?	As early as possible would be best to ensure learner registration data is up to date. We share information on pending withdrawals with AOs, and this will also ensure we do not chase unnecessarily for industry placement information data gaps for withdrawn learners leading up to results day.	<a href="#">T Levels results and certification</a>
Withdrawn Learners	if they go through as a pending withdrawal, and you then withdraw them from the AO do they automatically become withdrawn here? or do you need to withdraw them again?	You need to inform the AO at the same time as marking the learner as pending withdrawal. The AO is responsible for learner registrations and must formally withdraw the learner from the service, but DfE will not chase you for information on that learner	<a href="#">T Levels results and certification</a>

# Q&A

Theme	Question	Response	Links
Industry placement guidance	Is there a minimum hour threshold for special consideration for the industry placement?	As long as you can evidence that students have met all other industry placement criteria i.e., they have demonstrated sufficient progress towards their learning goals and worked directly to an external employer, then special consideration can be applied. There is no minimum threshold for hours, but there must be some hours completed with an external employer.	<a href="#">T Level industry placement delivery guidance</a>
Industry placement guidance	With regard to special consideration, do you need to have additional evidence?	Providers are not required to submit the evidence, but it must be stored for monitoring purposes. Evidence could include but is not restricted to: notes recorded in a student's records, a letter confirming an appointment with social services or other welfare organization, a hospital appointment card or dates of hospital admission, or a public record of court proceedings.	
Industry placement guidance	Do we need to declare anywhere, when we have had to use special circumstances to give a student a third placement. Due to two placements being withdrawn?	You do not need to declare this in the manage T Level results service. However, providers must keep records of each placement that is undertaken	
Industry placement guidance	Can we record more than one special consideration category per learner, as this is sometimes the case.	Yes, the options are multiple choice. Full list of special consideration criteria can be found on page 42 of our delivery guidance	
Industry placement guidance	If the learner cannot achieve the placement due to no fault of provider/student (no employers left) does this mean a T-Level fail? I understand we can use certain alternative placement methods	If you are applying for special consideration, this will have no impact on their overall T Level grade as long as all other components are achieved. If the placement is incomplete without special consideration, then this will impact overall results. All components are valid for two years after the end of the course - info on post-programme completion can be found on page 43 of our IP guidance	

# Q&A

Theme	Question	Response	Links
English & Maths	Can we upload a bulk file to update the english and maths details?	No, the bulk upload facility is for industry placement information only. We have guidance on data format and rules on the T Level support for schools and colleges website	<a href="#">T Levels data format and rules for Providers</a>
English & Maths	Is the English and Maths status based on their status at the start of the T-level or their current status? i.e. not achieved at start in 2023, but passed in summer 2024. Which do we record?	English and maths information is pulled into the Manage T Level results service as and when it is updated. If you believe this information to be incorrect you can contact DfE through the service and it can be manually updated	<a href="#">Manage T Level results – GOV.UK</a>
Manage T Level Results service	Is it for the Administration (Exams) team to input the data, or is it for the Tutors to input or can anyone with knowledge of the learners industry placement status fill in the declaration please?	You can have multiple users of the Manage T Level Results service (using a DfE sign in account) meaning colleagues in different roles can access the service to upload the industry placement informaion	<a href="#">DfE Sign-in</a>
Manage T Level Results service	When will we receive details about how to set up multi factor authentication on DofE accounts?	The DfE sign in team are still migrating users to multi-factor authentication (MFA). You will receive the second email to create your MFA account by 31 May. If you haven't received an email by 31 May, then please contact our DfE Sign in support team and we can resend the email to you.	<a href="#">DfE Sign in support</a>
Other	How do we record industry placement data in the ILR ?	Full guidance on completing T Level data in the ILR can be found at <a href="https://www.gov.uk/government/publications/t-level-funding/record-your-t-level-data-correctly-in-academic-year-2025-to-2026">https://www.gov.uk/government/publications/t-level-funding/record-your-t-level-data-correctly-in-academic-year-2025-to-2026</a>	<a href="#">Record your T Level data correctly in academic year</a>