A GUIDE TO SET UP OR RESET YOUR NEW ETF ACCOUNT

T LEVEL PROFESSIONAL DEVELOPMENT

September 2024

To sign up or to log on to the new ETF user portal, please go on this landing page:
https://account.etfoundation.co.uk/

Welcome to ETF. We have launched a new sign-in process to make logging into ETF platforms easier. You will need to create a new account to access our platforms. If you previously had an account with us, please use the same email address **as you had used previously** to create your new account, so that you can continue to access your learning. If you have any questions, please visit our FAQs

EDUCATION & TRAINING FOUNDATION

ETF ACCOUNT

Sign Up   **Log in**

Email

Email

Password   Forgot password?

Password

Sign in

CREATE YOUR ETF ACCOUNT

Sign up   Log in

Email address*

[Email address]

Send verification code

Create password*

[Create password]

Confirm password*

[Confirm password]

First name*

[First name]

Last name*

[Last name]

If you have not created a new ETF Account (<u>new for this year</u>), click 'Sign up' and follow the process. Use your <u>organisational</u> email address.

EDUCATION & TRAINING FOUNDATION

ETF ACCOUNT

Sign Up   Log in

Email

[Email]

[Pass]word   Forgot password?

[Password]

Sign in

If you have already signed up, click 'Log in' and enter your email and password.

This is your ETF Account dashboard when logged into: https://account.etfoundation.co.uk/

Make sure your profile is up to date with your organisation selected in the dropdown list.

EDUCATION & TRAINING FOUNDATION

My dashboard

My profile

Email preferences

Account settings

Log out

ETF Learning Platform

The ETF Learning Platform offers a wide range of professional development courses and resources to inspire you to grow your professional skills and knowledge, with a personalised dashboard to view your courses and track your learning.

Go to Learning Platform

Professional Development Platform (PDP)

For access to courses and resources in our T Level Professional Development (TLPD) and Leadership development offers. The PDP provides tailored recommendations for your professional development based on your role and answers to a Training Needs Analysis (TNA).

Go to PDP

Now click the PDP tile to check your PDP profile is up to date. This is also where you can undertake your Individual Training Needs Analysis to see new CPD recommendations.

EDUCATION & TRAINING FOUNDATION

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Go to PDP

Once logged into the PDP, click the T Levels tile.

ETF PROFESSIONAL DEVELOPMENT PLATFORM

Please ensure you have selected 'login' in the top right-hand corner. You will then be able to select programme(s) that you're interested in below and access the relevant resources.

APPRENTICESHIP WORKFORCE DEVELOPMENT

The Apprenticeship Workforce Development (AWD) offer supports staff delivering apprenticeships in the FE sector with the teaching skills, subject knowledge and

LEADERSHIP

The Leadership Development platform is a gateway designed to facilitate your professional development as a leader in the further education sector. The platform provides practical advice,

T LEVELS

For all staff involved in the delivery of T Levels who wish to inform their understanding and fill any gaps in their knowledge. Complete an Individual Training Needs Analysis to get your

Click 'Your Profile' and check it is completed and up to date.
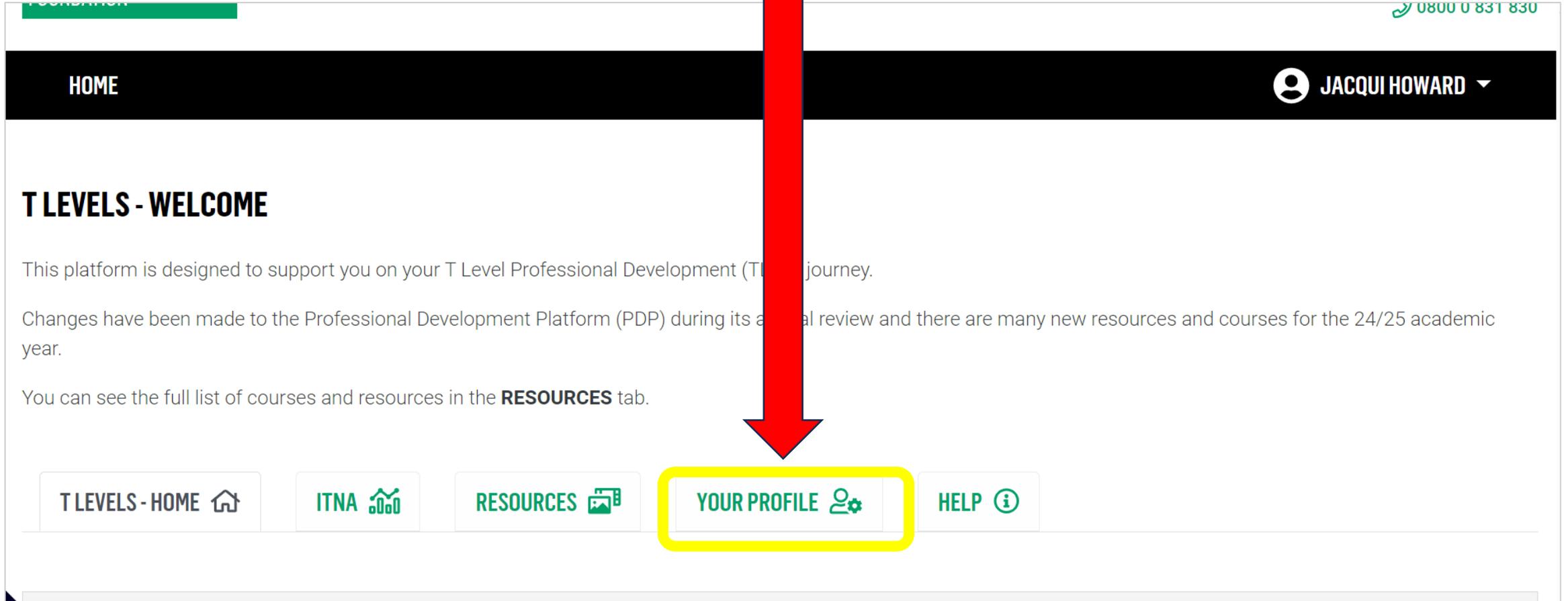
You can now leave the PDP and return to your main ETF Account dashboard (https://account.etfoundation.co.uk).

From your ETF Account, you will be able to access the Learning Platform.

This is the Learning Platform. Click 'LOG IN' and you should be automatically logged in (because you are already logged in to your main ETF Account).
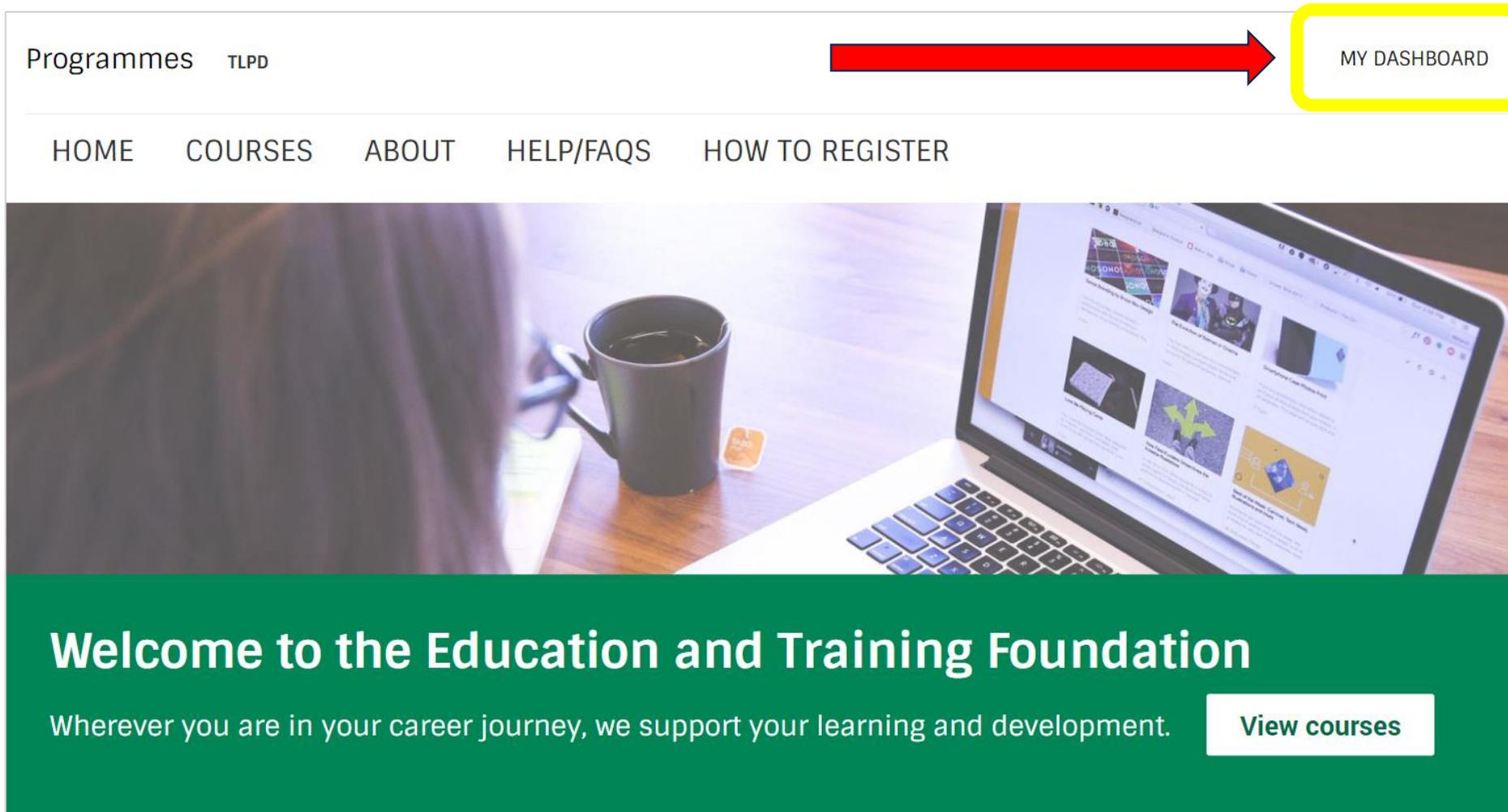
Click 'MY DASHBOARD' to access T Level CPD.

NB: 'Programmes' and 'View Courses' will not show T Level content.

This will open a page that is your dashboard.

On your first visit, the section under 'My activity' may be blank. Scroll down the page so you can see T Level Professional Development catalogue.

The T Level Professional Development catalogue will have a menu on the left-hand side and picture tiles for you to select courses.

ETFOUNDATION.CO.UK

For more information, please visit ETF Account help and FAQs:
https://www.et-foundation.co.uk/ETF-account-help

Or email**: enquiries@etfoundation.co.uk**